

## Renters Obligations for a Pasty Rental at Eveleth Masonic Lodge # 239

\*Last Updated on 01/03/2026

1. Contact Secretary Roen at 218-780-9561, or the Lodge at 744-4160 to confirm open dates on the calendar. A deposit check for \$100.00 when received will confirm your date on our calendar. We will schedule a time to meet and give you a key and have the rental agreement signed.
2. Receive checks for your pasties sold in your organizations name only. Do not have your patrons write checks to Eveleth Masonic Lodge # 239.
3. Advertising is the renter's responsibility and order taking shall be done by the renter. No calls for rental groups will be taken for groups at the Lodge.
4. Renters will be required to bring their own boxes and bags for distribution.
5. Pasty ingredients are ordered by the renter, using their credit line and vendor for their purchase. Lodge credit and ordering fee is \$50.00
6. Properly use the equipment provided by the Lodge for your bake. Prepare food in a manner consistent with the state and county regulations.
7. When finished, clean and thoroughly dry, and return all cooking utensils to their proper storage location. Don't stack wet items, as mold may occur.
8. Sweep and mop floors, changing water frequently, dispose of rubbish and garbage in a sanitary manner at the conclusion of each day. Vacuum the stairs from basement and continue up through the front entryway.
9. Recover the tables with paper and be sure all windows are closed.\*\*
10. Upon leaving, place your bake count sheet in the mail receptacle. After the door is locked, please drop the key in the mail receptacle as well.
11. Be sure to contact the Lodge Secretary Kerry Roen at 780-9561 when finished, as to get final costs for your rent, and to establish any Lodge items used. He may ask for feedback on how your bake went, as to what went well, or if any improvements can be made. We want to do everything to ensure you have a safe, fun, and successful bake.
12. Thanks for your patronage and we hope to see you again!!